



CPSG Science & Global Change Colloquium Absence Report

Your Name:

Date of Absence:

Activity you missed (please check):

Colloquium _____ Field Trip _____ Other (specify: _____)

Reason for absence (if you need more space, use the back of the form):

READ THE FOLLOWING: If the absence was for a colloquium for which there was no graded activity (i.e., no quiz, no group project, etc.) **AND** for which this was your first absence from colloquium this semester, you may simply complete the Honor Pledge below, sign and date, and turn this in. If instead there were a graded activity **AND/OR** this was not your first absence from colloquium this semester, you will need to provide some form of documentation from an independent source supporting your absence. These include, but are not limited to:

- A doctor's note, official notice of court activity, etc.: please attach a copy
- Barring the above, a signed statement by an independent party (for example, your RA if you were ill and the RA is willing to verify that they observed this: feel free to use the back of this sheet)

NOTE WELL: Failure to provide this information will result in the absence being unexcused, and you will face the appropriate penalties.

ALSO NOTE WELL: An excused absence does not excuse you from any missed graded item: you will have to coordinate with the SGC Faculty & TA to make this up.

Copy the following Honor Pledge in your own handwriting:

I pledge on my honor that the information I am providing is true.

Signature

Date